

MAYOR

Richard E. Roquemore

**CITY ADMINISTRATOR** 

Michael E. Parks

Robert L. Vogel III
Taylor J. Sisk
Jamie L. Bradley
Joshua Rowan

CITY OF AUBURN
MAYOR and CITY COUNCIL
Meeting
April 25, 2024
6:00 PM
Council Chambers
1 Auburn Way
Auburn, GA 30011

### WORKSHOP

- 1. National Public Works Week Proclamation 05-024- Iris Akridge
- 2. LRA Grant- Iris Akridge
- 3. Auburn Market BP Final Plat Approval- Sarah McQuade
- 4. Proposed FY2025 Budget Schedule- Michael Parks
- 5. Livestock and Animal Ordinance- Discussion Only- Chief Hodge
- 6. FLOCK cameras with Barrow County-Chief Hodge
- 7. Citizen Comments on Agenda Items

### **ADJOURNMENT**



### MAYOR Richard E. Roquemore

# CITY ADMINISTRATOR Michael E. Parks

CITY COUNCIL
Robert L. Vogel, III
Taylor J. Sisk
Jamie L. Bradley
Joshua Rowan

AGENDA ITEM 1	NO:	1
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TO: MAYOR & COUNCIL

FROM: Iris Akridge – Public Works Director

**DATE:** April 25, 2024

**PURPOSE:** To proclaim Proclamation #05-024 the week of May 19 thru May 25, 2024, as National Public Works Week, "Advancing Quality of Life for All" in the City of Auburn, Georgia

**BACKGROUND**: National Public Works Week has been celebrated during the third week in May since 1960. In 1962 President John F. Kennedy signed the Presidential Proclamation.

National Public Works Week has served as an annual reminder of the contribution public works professionals make in all our lives. The Public Works employees are creative problem solvers who may work around the clock to fix a water main break, ensure your water is safe or clean up after a storm, and are often the first ones "in" and the last ones "out".

Public Works personnel work tirelessly to improve the quality of life for the communities in which they work.

FUNDING: N/A

**RECOMMENDATION:** To approve Proclamation #05-024 proclaiming the week of May 19 thru May 25, 2024, as National Public Works Week, "Advancing Quality of Life for All" in the City of Auburn, Georgia.

### **Proclamation #05-024**



WHEREAS public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life, and well-being of the people of Georgia; and

WHEREAS these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, managers, and employees from state and local governments and the private sector, who are responsible for rebuilding, improving, and protecting our nation's transportation, water supply, water treatment, and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS it is in the public interest for the citizens, civic leaders, and children in Georgia to gain knowledge of and maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities,

WHEREAS, the American Public Works Association has celebrated the annual National Public Works Week since 1960,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF AUBURN, GEORGIA, we do hereby designate the week of May 19 - 25, 2024 as **National Public Works Week**; we urge all people to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

DONE at the City of Auburn, Georgia this	the day of 2024.						
Richard E. Roquemore, Mayor	Robert L. Vogel, III - Council						
Taylor J. Sisk - Council	Jamie L. Bradley - Council						
Joshua Rowan - Council	Attest:						
	Michael E. Parks, City Administrator						



### MAYOR Richard E. Roquemore

# CITY ADMINISTRATOR Michael E. Parks

CITY COUNCIL
Robert L. Vogel, III
Taylor J. Sisk
Jamie L. Bradley
Joshua Rowan

AGENDA ITEM NO:	2	
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TO: MAYOR & COUNCIL

FROM: Iris Akridge – Public Works Director

**DATE:** April 25, 2024

**PURPOSE:** Local Road Assistance Administration Funding Grant (LRA)

**BACKGROUND**: The Georgia Department of Transportation (GDOT) has announced the Governor, and the Legislature has included \$250 million in Local Road Assistance Administration funds (LRA) in the amended fiscal year 2024 budget. The LRA funds will be administered and distributed using grants (LMIG) application system. Eligible activities and projects for LRA funds will be the same as the LMIG program. LRA funds will **NOT** require a match.

The City's LRA funding for 2024 is \$127,268.77 of which the City **does NOT** need to match funds. Deadline for submittal is June 15, 2024.

My recommendation for the City's LRA funding submittal is College Street. College Street is structurally failing on the surface of the roadway. The dirt and soil beneath the asphalt shifts as vehicles pass over the road. Over time, the asphalt has cracked and has become loose. Heavy vehicles such as tractor-trailers, construction vehicles, garbage trucks and buses routinely travel on this road causing potholes and uneven road surfaces, and the sewer is located under a portion of this road.

FUNDING: State LRA Grant \$127,268.77

**RECOMMENDATION:** Approve College Street as the selected road for the GDOT 2024 Local Road Assistance Administration Funding in the amount of \$127,268.77 to be used for asphalt resurfacing improvements

### **Attachments:**

- \*FY 2024 Local Road Assistance Administration (LRA) Formula Amounts
- \*Map of College Street Site
- \*Local Road Assistance Administration Funding Letter

# FY 2024 LOCAL ROAD ASSISTANCE ADMINISTRATION (LRA) FORMULA AMOUNTS

Cities are within multiple regional commissions -

Based on 2021 Census Estimates \*\*

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בוברס מיב שימיוון ווומימילור בסמיוניבי זון מוב אמווב ובפוסוומן בסוווווואאוסווא		City		(UNINCORPORATED)	BAXLEY	GRAHAM	SURRENCY	(UNINCORPORATED)	PEARSON	WILLACOOCHEE	(UNINCORPORATED)	ALMA	(UNINCORPORATED)	NEWTON	(UNINCORPORATED)	MILLEDGEVILLE	(UNINCORPORATED)	HOMER	MAYSVILLE	(UNINCORPORATED)	BETHLEHEM	CARL	STATHAM	WINDER	AUBURN	(UNINCORPORATED)	ADAIRSVILLE	CARTERSVILLE	EMERSON	EUHARLEE	KINGSTON	WHITE	TAYLORSVILLE	(UNINCORPORATED)	FITZGERALD	(UNINCORPORATED)	VHVQVIV
		County	Civilida	APPLING	APPLING	APPLING	APPLING	ATKINSON	ATKINSON	ATKINSON	BACON	BACON	BAKER	BAKER	BALDWIN	BALDWIN	BANKS	BANKS	BANKS / JACKSON	BARROW	BARROW	BARROW	BARROW	BARROW	BARROW / GWINNETT	BARTOW	BARTOW	BARTOW	BARTOW	BARTOW	BARTOW	BARTOW	BARTOW / POLK	BEN HILL	BEN HILL / IRWIN	BERRIEN	NEIBIEN
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### Iris Akridge

From:

Wright, William <wwright@dot.ga.gov>

Sent:

Friday, March 15, 2024 9:18 AM

Subject:

Local Road Assistance Administration Funding

You don't often get email from wwright@dot.ga.gov. Learn why this is important

### Dear Local Government:

The Department is excited to announce that the Governor and the Legislature included \$250 million in Local Road Assistance Administration funds (LRA) in the <u>amended fiscal year 2024 budget</u>. The LRA funds will be administered and distributed using our GRANTS (LMIG) Application System. Eligible activities/projects for LRA funds will be the same as the LMIG program. LRA funds will require <u>NO</u> match. To see your formula amount, please visit the Department's website at <a href="https://www.dot.ga.gov/GDOT/Pages/LMIG.aspx">https://www.dot.ga.gov/GDOT/Pages/LMIG.aspx</a>.

The Department will begin accepting applications for LRA funds on March 15, 2024. All electronic applications must be received no later than June 15, 2024. To begin your application, please visit the Department's website at <a href="https://www.dot.ga.gov/GDOT/Pages/LMIG.aspx">https://www.dot.ga.gov/GDOT/Pages/LMIG.aspx</a>. The site provides a link to the LMIG Application, the LMIG Application Tutorial (Manual), and the General Guidelines. Your project list will be entered directly into the LMIG Application System. Please contact your District State Aid Coordinator for assistance with the online application process. The coordinators' contact information is below.

For an application to be processed, the following requirements must be met:

- A local government must be in audit compliance with the Department of Audits and Accounts
  (DOAA). A local government must also be in compliance with the Department of Community Affairs
  (DCA) minimum standards under the Georgia Planning Act, related to immigration and the Service
  Delivery Strategy law. (A non-compliant local government may start a draft application and then submit
  it once the local government is compliant.)
- A signed cover letter must be attached that <u>includes a completion status of the last three fiscal years'</u> LMIG Grants.
- A signature page must include both the local government seal and the notary seal. The application website provides a blank signature page for you to download, complete and upload as an attachment.

The Department wants to ensure these funds are deployed to address your infrastructure needs quickly. The Department will start the Fiscal Year 2025 LMIG Program in July, so please submit your LRA applications as soon as possible.

If you have any questions regarding the LMIG Program, please contact your District State Aid Coordinator, the Local Grants Office in Atlanta (404-347-0240), or email questions to <a href="mailto:LocalGrantsProgram@dot.ga.gov">LocalGrantsProgram@dot.ga.gov</a>.

Sincerely,

Bill Wright

Local Grants Administrator

Bill Wingth

### **District State Aid Coordinator Contacts:**

If you have any questions about the program, please contact your District State Aid Coordinator.

### **District State Aid Coordinator Contacts:**

If you have any questions about the program, please contact your District State Aid Coordinator.

District	Coordinator	Number
District One – Gainesville	Charles 'Skip' Arnhart	(770) 519-0118
District Two – Tennille	<u>Matthew</u> <u>Sammons</u>	(478) 553-3383
District Three – Thomaston	Brandy Spillers	(706) 646-7505
District Four – Tifton	<u>Shannon</u> <u>Bradford</u>	(229) 391-5438
District Five – Jesup	<u>Jeremy</u> <u>Barwick</u>	(912) 530-4396
District Six – Cartersville	Joe Ciavarro	(678) 721-5293
District Seven – Chamblee	<u>Chartrae</u> 'Trae' Kent	(770) 216-3880

## Bill Wright

Local Grants Administrator



Local Grants
One Georgia Center
600 West Peachtree Street NW, 17<sup>th</sup> Floor
Atlanta, GA, 30308
404-347-0231 Office
404-694-6564 Cell

Human trafficking impacts every corner of the globe, including our state and local communities. Georgia DOT is committed to end human trafficking in Georgia through education enabling its employees and the public to recognize the signs of human trafficking and how to react in order to help make a change. To learn more about the warning signs of human trafficking, visit <a href="https://doas.ga.gov/human-resources-administration/human-trafficking-awareness/trafficking-in-georgia">https://doas.ga.gov/human-resources-administration/human-trafficking-awareness/trafficking-in-georgia</a>. To report any suspicious activity, call the Georgia Human Trafficking Hotline at 866-363-4842. Let's band together to end human trafficking in Georgia.



**MAYOR** Rick E. Roquemore

CITY ADMINISTRATOR Michael E. Parks CITY COUNCIL
Robert L. Vogel III
Taylor J. Sisk
Jamie L. Bradley
Joshua Rowan

**AGENDA ITEM: 3** 

**TO:** Mayor and Council

FROM: Sarah McQuade

City Planner

**DATE:** April 25, 2024

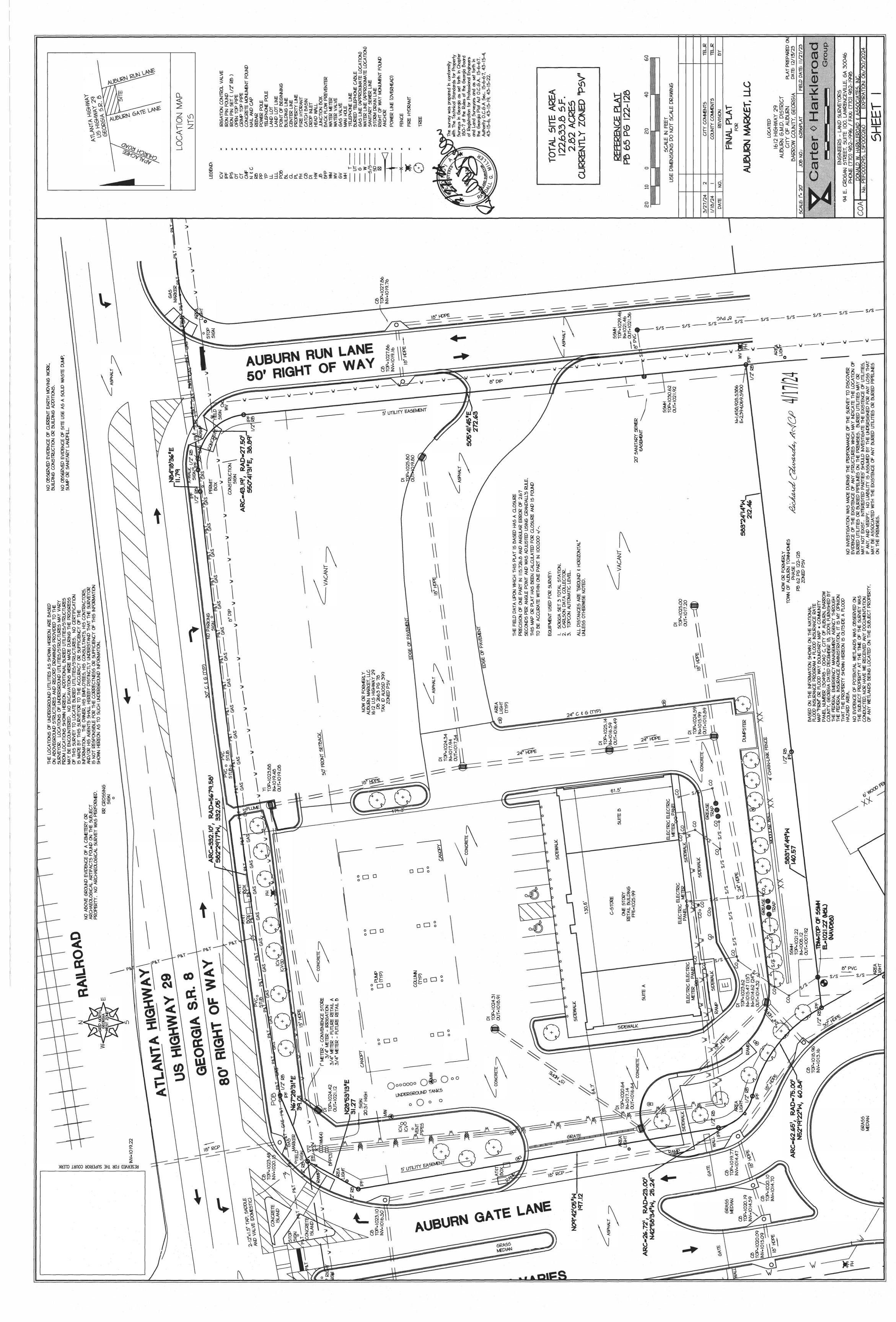
**PURPOSE:** Final Plat Approval of Auburn Market BP

**BACKGROUND:** The applicant is requesting approval of a final plat approval for the Auburn Market BP pursuant to Chapter 16 – Development Regulations of the City of Auburn.

**RECOMMENDATION:** To approve the final plat presented by staff.

**FUNDING:** 

N/A





### **MAYOR**

Rick Roquemore

### **CITY ADMINISTRATOR**

Michael E. Parks

CITY COUNCIL

Robert L. Vogel III

Taylor J. Sisk

Jamie Bradley

Josh Rowan

AGENDA ITEM NO. \_4\_\_

TO: Mayor & Council FROM: Michael E. Parks DATE: April 25, 2024

### **PURPOSE:**

To review the proposed FY 2025 Budget Schedule.

### **BACKGROUND:**

The State of Georgia requires each municipal governing body to establish a balanced General Fund Budget under Title 36, Chapter 81, and Article 1 of the Official Code of Georgia Annotated. The City of Auburn's Fiscal Year operates from October to September of each year.

### \*(Mayor and Council attendance in Bold)

<sup>\*(</sup>Meeting location: Council Chambers)

Thursday 5/30 at 5:00PM City Co	Council Capital	and Budget	Planning Ret	treat
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(Meeting Location - Training Room)

Friday 6/7 Budget forms, to include revenue, expenditures, and workload

measurements issued to all Departments and Library.

Friday 6/28 Budget forms, to include revenue, expenditures and workload

measurements from all Departments and Library entered into

ClearGov.

Friday 7/26 FY 2025 Proposed Budget Packet issued to Mayor and Council

from all Departments and City Administrator.

Tuesday 8/6 at 5:00PM Mayor and Council Called Meeting for Pre- Budget

Workshop:

Revenue Projections for General Fund, Water, and Stormwater Expenditures: Gov't Building, Public Works, Roads, Street Lights, Special Events, Library, Water, and

Stormwater.

Tuesday 8/13 at 5:00PM Mayor and Council Called Meeting for Pre- Budget

Workshop:

Expenditures: Legislative Council, Executive Mayor, Elections, Administration/Financial, Law, Information Technology, Courts, Police, Code Enforcement, Planning and Zoning, and Downtown Development, and Main Street, Parks, and Leisure.

Monday 8/19 at 5:00PM

Mayor and Council to review budget, goals, and workload measurements by City Administrator.

Thursday 8/29 at 5:00PM

Mayor and City Council Public Hearing to receive comments and suggestions – Presentation by City Administrator.

Thursday 9/12 at 6:00PM

Ordinance presented to Mayor and Council Business Meeting to approve the FY 2025 Budget.

**FUNDING:** 

N/A.

### **RECOMMENDATION:**

To review the FY 2025 Budget Schedule.

**ATTACHMENT(S):** 

None.



# City of Auburn Police Department



### **A Community Oriented Law Enforcement Agency**

1361 Fourth Avenue Auburn, Georgia 30011 Telephone 770-513-8657 Fax 770-682-4428

Rick Roquemore Mayor

Agenda Item No. 5

To: Mayor and Council From: Chief Chris Hodge Date: April 25<sup>th</sup>, 2024

### **Purpose**

To discuss possible changes to the current ordinance: (17.90.020(B)(9) dealing with the raising and keeping of chickens (discussion only).

### **Background**

A request has been made by a member of Council to revisit our current ordinance dealing with the raising and keeping of chickens within the City limits. At present, the City of Auburn ordinance that addresses this issue; 17.90.020(B)(9) states; in part, "The raising and keeping of poultry for personal pleasure or personal use on a parcel which contains the dwelling of the owner of the animals is permitted, provided that the parcel is at least two acres in area and all animal quarters are located no closer than one hundred feet to any property line or residential structure. Every person owning or keeping poultry is required to keep such fowl contained within a fenced area that meets the distance requirements of this subsection and shall be subject to citation for any event where any animal is not contained within the areas described in this subsection... The number of animals which may be kept on each parcel under this subsection shall not exceed five. No roosters may be kept on any parcel except those zoned AG. Slaughtering of poultry is prohibited."

An attached draft represents potential changes for the Mayor and Council to consider when a desire to raise and keep chickens is present. This draft ordinance proposes, among other things, a change to the amount of acreage and number of chickens allowed on any property zoned R-100.

### **Funding**

No funding necessary

### Recommendation

Generate discussion for potential ordinance change

### **Attachments**

1. Draft Ordinance – 17.90.020(B)(9)

### ORDINANCE NO. 24-006

# AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF CITY OF AUBURN, GEORGIA

WHEREAS, the City has adopted a comprehensive Zoning Ordinance; and

WHEREAS, citizens and the City's Code Enforcement staff have requested certain changes to permit the limited keeping of poultry on residentially zoned property; and

WHEREAS, it is the best interest of the health, safety and welfare of the citizens of Auburn to amend the City Code to provide reasonable regulations to govern the safe keeping of poultry on residential property and to balance the interests of property owners and citizens of the City; and

NOW, THEREFORE, THE COUNCIL OF THE CITY OF AUBURN HEREBY ORDAINS that the City Code of Ordinances be amended as follows:

### **SECTION 1**

The following language is added at the end of Section 17.90.010(B)(13):

The raising and keeping of chickens for personal pleasure or utility on a parcel which contains the dwelling of the owner is permitted, provided that the parcel is at least three (3) acres in area and all animal quarters are located no closer than 100 feet to any property line.

The existing Section Sec. 17.90.020(B)(9) is deleted, and the following is adopted and substituted in its place:

### Sec. 17.90.020(B)(9)

The keeping of chickens for personal pleasure or utility on a parcel which contains the dwelling of the owner is permitted, subject to the following requirements:

- a. The minimum lot size for the keeping of chickens shall be ten thousand five hundred (10,500) square feet (1/4 acre).
- b. Chickens must be kept securely in an enclosed yard or 6-sided pen at all times.

- c. Chickens must be housed at least twenty (20) feet from any property line, and fifty (50) feet from any residence other than the owner's residence.
- d. Any structure housing chickens must be located in the rear yard.
- e. The keeping of roosters is not allowed.
- f. The maximum number of chickens shall be as follows: Lots 10,500 square feet (1/4 acre) to 12,499 (.28 acre) square feet: maximum of 3 chickens; lots 12,500 square feet to 21,780 (.5 acre) square feet: maximum of 5 chickens; lots 25,000 (.57 acre) square feet to 39,999 (.91 acre) square feet: maximum of 10 chickens; lots of 40,000 (.91 acre) square feet to 2.99 acres: maximum of 14 chickens; lots 3 acres or larger: no maximum.
- g. Each coop shall have at least four (4) square feet of floor space per chicken over four (4) months old.
- h. Chickens are only permitted as pets or for egg laying production; chickens cannot be kept for slaughter.
- i. Chickens must be kept under sanitary conditions and shall not be a public nuisance as defined by State law.

### SECTION 2

The City Administrator and City Clerk are further authorized to correct typographical errors in the text of the existing Zoning Resolution and to produce and publish a final codified version of the Zoning Resolution with the amendments and revisions outlined herein.

### **SECTION 3**

In the event any Court of competent jurisdiction determines that any portion of the foregoing amendment is invalid, unconstitutional, or otherwise illegal, such rulings shall not impair the validity of the rest and remainder of this amendment.

### **SECTION 4**

All laws and parts of laws in conflict with this Ordinance are hereby repealed.

### SECTION 5

This Ordinance and the amendments outlined herein shall be effective immediately upon their adoption by the Mayor and City Council.

SO ORDAINED this day of	t, 2024.
Rick Rocquemore, Mayor	Joshua Rowan, Council Member
Robert L. Vogel, III Council Member	Taylor J. Sisk, Council Member
Jamie L. Bradley, Council Member	
ATTEST:	
Michael Parks, City Clerk	



# City of Auburn Police Department



**A Community Oriented Law Enforcement Agency** 

1361 Fourth Avenue Auburn, Georgia 30011 Telephone 770-513-8657 Fax 770-682-4428

Rick Roquemore Mayor

Agenda Item No. 6

To: Mayor and Council From: Chief Chris Hodge Date: April 25<sup>th</sup>, 2024

### **Purpose**

The Barrow County Sheriff's Department is petitioning the City for permission to place a FLOCK camera at the intersection of Mount Moriah Road and Harmony Grove Church Road. This device will help them monitor traffic on roadways where multi-jurisdictional interests are present.

### **Background**

Flock cameras, with their ability to read and store traffic data, offer several benefits to a city municipality. These cameras contribute to enhanced public safety by providing real-time monitoring of public spaces, streets, and high-traffic areas. They serve as a deterrent to criminal activity and can aid law enforcement in quickly responding to incidents such as auto accidents, wanted persons, or other emergencies occurring in the monitored areas.

### **Funding**

No Funding necessary

### Recommendation

To approve Barrow County's request to place a FLOCK camera at the above intersection.

### **Attachments**

1. Site plan for camera installation

Distance: 10.4 ft.



Speed Limit	Distance from Roadway (ft)	Pole Type	Lng	Lat	Direction	Address	Name	Camera Number	Property
45	10.4	Flock Pole - 12 ft (Atlanta)	-83.8392647028594	34.034831568037184	Southbound	342 Mt Moriah Rd, Auburn, GA 30011, USA	#28 Mt. Moriah @ Union Grove SB	ω	Value

Position

